

For Departmental Use Only

Course Number: _____

Class Number: _____

Permission Number: _____

Northwestern University
College of Arts and Sciences
Independent Study Petition

Independent Study (399) is available by petition to seniors and, in exceptional cases, juniors with excellent records and at the invitation of the department and shall be conducted under the supervision of a faculty member. Students must receive approval from the department during the quarter preceding that in which they wish to enroll in 399. A detailed description of the course and the basis of evaluation must be submitted to the department at the same time. An abstract of the completed work must be submitted to the departmental files upon completion of the course.

In general, it is assumed that a student working on an Independent Study will have a grade-point average of at least 3.0, preferably 3.5. In rare instances exceptions are made to this standard. Recent grades, the nature of the study and special circumstances are considered in these cases.

Petitions should be filed with the Chair of the department no later than _____ (deadline determined by department).

Petitions are typically denied if:

1. Regular classroom offerings are available in the subject proposed for study.
2. The student does not meet the grade-point average and class standing requirement.
3. The student has an outstanding incomplete or poor grades in previous independent study work.

NAME: _____ MAJOR DEPARTMENT: _____

CLASS: _____ EmplID: _____

EMAIL: _____ PROJECT SUPERVISOR: _____

CREDIT[S] (2 maximum): _____ QUARTER/YEAR TO BE TAKEN: _____

SUBMITTED FOR HONORS: Y N

TITLE OF STUDY: _____

PLAN OF STUDY (use back or additional sheets, if necessary):

EVALUATION METHOD:

RECOMMENDATION OF PROJECT SUPERVISOR: _____

_____ DATE: _____

ACTION TAKEN BY DEPARTMENT CHAIR: _____

_____ DATE: _____